

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Aditya Pharmacy College has commenced working from the academic year 2004-2005 and has a well defined organizational structure.

Governing Body

The Governing Body is headed by the chairman and the principal as the member secretary to monitor the governance of the institute which includes the general administration, academic and finance management, all the decisions are taken in the Governing Body meetings.

Principal

The principal is the head of the institute and supervises the activities which are taking place in the institute under various committees and departments, as per the guidelines and decisions made by the Principal execution and implementation will take place


Head of the Department

Leads the departments, both B.Pharm & Pharm D and has autonomy to executes the plans with the support of faculty members to fulfill the students in their academic needs.

Placement Officer

The training and Placement officer lead the placement teams and organizes the training activities in soft skills, aptitude and coding, the placement officer keeps





PRINCIPAL
Aditya Pharmacy College
SURAMPALEM-533 437

ADITYA
PHARMACY COLLEGE
(Formerly known as Aditya Institute of Pharmaceutical Sciences & Research)
(An **AUTONOMOUS** Institution)
• Approved by PCI, New Delhi • Accredited by NAAC "A" Grade
• Permanently Affiliated to JNTUK, Kakinada

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track of the changing trend of the employment and opportunities to the eligible aspirants.

Administrative Officer

Administrative Officer plays a major role in the Principal's office, takes care of the administrative related issues, accounts, purchases, maintenance, etc.

In addition to this the college has an in place mechanism to assist students and employees. Employees are hired in accordance with the college's recruitment policy, and their performance is governed by the college's service rules. Employees' career advancement in the service is governed by the promotion policy.




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